



**SRI LANKA INSTITUTE OF INFORMATION TECHNOLOGY**

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**CONFIDENTIAL**

<p style="text-align: center;"><b>LETTER OF RECOMMENDATION FOR MSc / MBA / PG DIPLOMA PROGRAMMES 2024/2025</b></p>
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<p><b>Note to Applicants:</b> Please enter your name and the programme you wish to follow and forward this form to your referee requesting that it be completed and returned to you in a sealed envelope.</p>
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**TO BE FILLED BY THE CANDIDATE**

<b>1. Full name of the applicant</b>
<b>2. The programme applying for</b>

**TO BE FILLED BY THE REFEREE**

<b>3. How long have you known the applicant and in what capacity?</b>

**4. Please evaluate the applicant according to the following criteria by checking the appropriate boxes**

	<b>Superior (Top 5%)</b>	<b>Excellent (Top 15%)</b>	<b>Good (Top Third)</b>	<b>Average (Middle Third)</b>	<b>Weak (Low Third)</b>	<b>Inadequate Opportunity to Observe</b>
Intellectual Capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Breadth of Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Originality of work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work in Groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<b>Superior (Top 5%)</b>	<b>Excellent (Top 15%)</b>	<b>Good (Top Third)</b>	<b>Average (Middle Third)</b>	<b>Weak (Low Third)</b>	<b>Inadequate Opportunity to Observe</b>
Leadership Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Managerial Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation & Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quantitative Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Over-All Potential for Postgraduate Studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. Any other skills/ talents/ strengths that you wish to comment on**

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**6. Applicant's weaknesses if any**

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**7. Recommendation**

<input type="checkbox"/>	I strongly recommend this applicant.
<input type="checkbox"/>	I recommend this applicant.
<input type="checkbox"/>	I recommend this applicant with some reservation.
<input type="checkbox"/>	I do not recommend this applicant be admitted to your MSc / MBA / PGD Programme. My reservations are:

**Name of Referee** :

**Signature** :



**Date** :

**Designation** :

**Official Address** :

**Contact Number** :

**Email** :

Thank you for taking the time to tell us about this applicant.